

## Reporting Conflicts of Interest for Studies with No Private or Federal Funding

1. Login to the eCOI system(<https://or-forms.ucdavis.edu/>)

Use Firefox, Chrome, or the most up-to-date version of your chosen browser. You may need to log in using your Kerberos username and password.

Note: If you are not able to create a Form 800, you may need to have PI Access granted. Please email Research Compliance and Integrity (RCI) at [or\\_coi@ou.ad3.ucdavis.edu](mailto:or_coi@ou.ad3.ucdavis.edu) for access or for guidance in completing the form.

2. Start a new Form 800 submission

### Form 800 (Non-PHS Government Sponsors/Human Subject Research)

Must be filed at time of proposal, annually, and/or within 30 days of acquiring a new outside financial interest.

Required for all investigators (all persons who have responsibility for the design, conduct or reporting of the research). [List of non-PHS government sponsors](#)

3. As needed, complete the demographics section of the form with the appropriate information.

4. In the project details please do the following:
  - A. For type of Proposal/Disclosure select "New Project"

#### Project Details

Type of Proposal / Disclosure	<input checked="" type="radio"/> New Project
	<input type="radio"/> Continuation/Additional Funding
	<input type="radio"/> New Sponsor on Existing Project
	<input type="radio"/> Add Other Investigator to the Project
	<input type="radio"/> Change of Principal Investigator
	<input type="radio"/> Change in your existing financial interest or a newly discovered/acquired significant financial interest (SFI)

- B. Previous award number may be left blank.

- C. For Research Project, select this project if available.

Previous award number	<input type="text" value="(if applicable)"/>
Research Project	<input type="text" value="Select"/> <span>▼</span>
	<a href="#">Can't find your project?</a>

The following steps are required if filing a Form 800

- 1 Select the project and add applicable co-investigators
- 2 Notify co-investigators (creates a draft form 800 if needed and emails instructions to co-investigators)
- 3 **Return to Form 800**

Your Projects

[Add new project](#)

- D. If not available, add this project in the system.

Add Project x

Select Project Type v

- Select Project Type
- Sponsored Award
- Gift

Enter a short project name (for display purposes)

Save Cancel

- E. For funding entity, search for “UC Davis” and select this as the funding entity. We understand that the project does not actively receive any funding; however, all studies done under the auspices of one’s appointment at UC Davis could be seen to be funded by UC Davis through in-kind salary support.

Funding Entity Search

Funding Entity ^

- UC DAVIS 6763

- F. For Type of Funding Entity please select “Departmental Funded (if the project is FDA regulated)”. Please make this selection even if the project is not FDA regulated.

Type of Funding Entity v

Select

Non-Public Health Service Federal entity (e.g. NSF)

Subaward from above federal entities from/through another entity

Non-governmental Sponsor, Project involves Human Subjects

California Institute of Regenerative Medicine (CIRM)

Departmental Funded (if the project is FDA regulated)

UCOP Funded Programs

Budget Period From

Budget Period To

Project Begin Date

- G. For Budget Period From and Budget Period To a date must be entered. Please simply put the time that the project is expected to be active.
- H. For Project Begin Date and Project End Date, please use the same dates as above in step 4G.
- I. For funding amount, please indicate \$0.
- J. Is this amount an estimate? Please indicate “yes”

Budget Period From	MM/DD/YYYY	
Budget Period To	MM/DD/YYYY	
Project Begin Date	MM/DD/YYYY	
Project End Date	MM/DD/YYYY	
Funding Amount	<input type="text" value="\$ Amount of Funding"/>	
Is this amount an estimate?		
<input type="radio"/> Yes <input type="radio"/> No		

K. Human subjects – Please indicate “yes” and provide the IRBNet ID Number.

Human Subjects and IRB #	Does this project involve Human Subjects?
	<input checked="" type="radio"/> Yes <input type="radio"/> No
	An IRBNet ID is required. To obtain one, please create a project in <a href="#">IRBNet</a> .
IRBNet ID	<input type="text" value="IRBNet ID (exclude suffix)"/>

L. SFI Disclosure – Please select “yes”

SFI Disclosure	Do you, your spouse, registered domestic partner, or dependent children have any ' <b>Significant Financial Interests</b> ' (as defined in PPM 230-05.II.G) RELATED to the work to be conducted under the proposed project that was received <u>within the last twelve months</u> or that you expect to receive in <u>the next twelve months</u> ?
	<input checked="" type="radio"/> Yes <input type="radio"/> No

5. Sign and submit the disclosure.

Sign and submit

Signature	<input type="text" value="First Last Name"/>
	<input type="button" value="Cancel"/> <input type="button" value="Save Draft"/> <input type="button" value="Finalize"/>
Based on your responses you are required to complete a supplemental Statement of Economic Interest.	

6. You will then be prompted to complete the Supplemental form which is where you will specify the nature and amount of the Conflict of Interest.

