IRBNet: Designer × ← → C 🏠 🔒 https://training.irbnet.org/training/study/designer.do?ctx_id=3&spk_id=56241&view=default

Documents

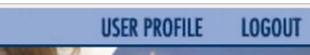
Document Ty

UC Davis - Con

Modifications F

There are no

IRBNet ID: 56185-3





Welcome to IRBNet **UCDavis Reviewer 1**

Sul	omission	Manager	

- Agendas and Minutes
- Y My Reminders
- Back to Submission Detail
- Project Administration Project Overview
- Designer
- Package Signatures
- Send Project Mail
- Reviews
- Project History
- Messages & Alerts
- **Other Tools** Forms and Templates

Click the down arrow next to the IRBNet ID to display the Package Navigator. The number inside the folder is the number of documents in that package.

56185-3

56185-2

56185-1

Continuing Review/Progress R...

Amendment/Modification



[56185] Research Study at UC Davis

(1)

(3)

Package: 🔻	56185-3	Continuing Review/Progress R	Report	Locked View History
Get stamped	(3)	56185-4 🗄 Continuing Review/Progress R Continuing review with mod	oard documents, and track reviews for this	package: Review details.

₿

₿

₿

Modified	
10/16/2016 12:30 AM	<u>)</u>
10	0/16/2016

this package.

Doc	uments f (10) All Documents				
Pkg #	Document Type	Description	Last Modified	Submission Date	
2	Amendment/Modification	Mod Form	10/05/2016 05:20 PM	10/05/2016	<u>)</u>
2	Consent Form	Consent Marked	10/05/2016 05:17 PM	10/05/2016	<u>)</u>
2	Consent Form	Cosnent clean	10/05/2016 05:18 PM	10/05/2016	<u>)</u>
1	Application Form	HRP 226	10/05/2016 04:50 PM	10/05/2016	<u>)</u>
1	Protocol	Protocol	10/05/2016 04:58 PM	10/05/2016	<u>)</u>

1 - Package Navigator

A D X

ъ

⊕ ☆ 🖾 🚺

The "Package Navigator" is found on the Designer page. It allows you to quickly move between packages, create new packages, and to view all your project documents at once so you can easily locate the most current version of any project document.

📈 IRBNet: Designer 🛛 🗙

C ☆ https://training.irbnet.org/training/study/designer.do?ctx_id=4&spk_id=56243

[56185] Research Study at UC Davis

IRBNet ID: 56185-4

 $\leftarrow \rightarrow$



Welcome to IRBNet Davis Researcher

My Projects Create New Project		5-4 Continuing Review/Progress	Report	🔒 Loci	ced View History
ኛ My Reminders (19)	🕞 Continuing	containing rotion that mod			
Project Administration Project Overview	Get stamped (1	56185-3 🔒 Continuing Review/Progress R…	pard documents, and track reviews	s for this package	: Review details.
Designer		-			or E 13 -
Share this Project		😋 56185-2 🔒		Need Forms?	Show Form Libraries
Sign this Package	Assemble you (3) Amendment/Modification	new project documents, revise ex		
Submit this Package	maintaining ve	_	's Training & Credentials to your p	ackage. Learn m	ore
Delete this Package		56185-1			
Send Project Mail	Documents i				
Reviews	Descurrent De		•	Last	
Project History	Document Ty	_	-	Modified	
Create a New Package	Consent Form (10	All Documents	in.docx	11/01/2016	📄 👍 🖉 🗙
Messages & Alerts (4)				07:46 PM	
Other Tools	Consent Form		ked.docx	11/01/2016 07:46 PM	📄 🖧 🔗 🗙
Forms and Templates	UC Davis - Co Modifications	Create a New Package		10/28/2016 05:28 PM	📄 🔱 🖉 🗙
	There are no Traini	ng & Credentials records linked	to this package.		

Start a Wizard

OR

Attach New Document

(When should I do this?)

LOGOUT

Designer

USER PROFILE

2 - Create New Packages

There are 2 new ways to create a new package.

1. A "Create New Package" button is now in the left hand menu. This can be accessed from any page within the project.

2. In the Designer page use the down arrow to display the Package Navigator. The last item in the drop down menu is "Create New Package."

[8][6][11] ※]

Q 🕁 🔟

→ C 介 https://training.irbnet.org/training/study/designer.do?ctx_id=3&spk_id=56243&view=default



Welcome to IRBNet UCDavis Reviewer 1

[56185] Research Study at UC Davis

Submission Manager
Agendas and Minutes

Y My Reminders

IRBNet: Designer

Back to Submission Detail

Project Administration Project Overview

Designer

Package Signatures

Send Project Mail

Reviews

Project History

Појестны

📺 Messages & Alerts

Other Tools Forms and Templates

 Package:
 \$ 56185-4
 Continuing Review/Progress Report
 Image: Locked
 View History

 Image:
 Continuing review with mod
 Image: Locked
 Image: L

Get stamped documents, approval letters and other board documents, and track reviews for this package: Review details.

Documents in this Package:

Document Type	Description	Last Modified	
Consent Form	Consent Clean.docx	11/01/2016 07:46 PM	<u>)</u>
Consent Form	Consent Marked.docx	11/01/2016 07:46 PM	<u>)</u>
UC Davis - Continuing Review and Modifications Form	HRP 212	10/28/2016 05:28 PM	<u>)</u>

There are no Training & Credentials records linked to this package.

Documents from Previous Packages:

Pk #	Document Type	Description	Last Modified	Submission Date	
2	Amendment/Modification	Mod Form	10/05/2016 05:20 PM	10/05/2016	<u>)</u>
2	Consent Form	Consent Marked	10/05/2016 05:17 PM	10/05/2016	<u>)</u>
2	Consent Form	Cosnent clean	10/05/2016 05:18 PM	10/05/2016	<u>)</u>
1	Application Form	HRP 226	10/05/2016 04:50 PM	10/05/2016	<u></u>
1	Protocol	Protocol	10/05/2016	10/05/2016	🖻 ብኬ

3 - Package Desciption Field

Designer

@☆ 🖾 🖸

The "Package Description" field is found on the Designer page. It can be used to capture and communicate additional details about each package. This moves with the submission through each board.

The "Package Description" can be seen by the researchers, IRB admin staff and IRB committee reviewers. It can be edited by researchers and IRB admin staff.

	IRBNet: Designer	× \
--	------------------	-----

→ C 🏠 🔒 https://training.irbnet.org/training/study/designer.do?ctx_id=4&spk_id=56389

	PMAL		and the second se	La pro-	7
elcome to IRBNet					Designer
Davis Researcher	[56185] Research Study at UC Da	vis			
y Projects reate New Project	Package: 🔻 56185-5 Work in progre	ess (Not submitted)			
My Reminders (19)		Click to add a package description	on or notes.		
roject Administration roject Overview			1	Need Forms? Show	/ Form Libraries
esigner hare this Project ign this Package	Assemble your document package I maintaining version history, and link				
ubmit this Package elete this Package	Documents in this Package:				
Send Project Mail Reviews		There are no documents in th	is package.		
Project History Messages & Alerts (4)					
Other Tools Forms and Templates	There are no Training & Credentials	records linked to this package.	Link / Un-Link Training Reco	rds	
	Sta Documents from Previous Packas		ach New Document	(When should I	do this?)
	Pkg # Document Type	Description	Last Modified	Submission Date	
	4 Consent Form	Consent Clean.docx	11/01/2016 07:46 PM	11/02/2016	📄 👍 🤌
	4 Consent Form	Consent Marked.docx	11/01/2016 07:46 PM	11/02/2016	📄 🗘 🖉
	4 UC Davis - Continuing Review and Modifications Form		10/28/2016 05:28 PM	11/02/2016	📄 🔱 🤌
	2 Amendment/Modification	Mod Form	10/05/2016 05:20 PM	10/05/2016	📄 🔱 🖉
	1 Application Form	HRP 226	10/05/2016	10/05/2016	📄 👍 🔗
	1 Protocol	Protocol	04:50 PM 10/05/2016	10/05/2016	

Copyright © 2002-2016 Research Dataware. All Rights Reserved.

- Multiple Document Upload

@ ☆ 🐨

There are 2 new ways to upload documents into RBNet.

1. Multiple Document Upload - Click the "Attach New Documet" button and locate files to be submitted. Hold down the "Ctrl" button and select each document you wish to upload. When finished click "Open." The files will be uploaded into IRBNet.

2. Drag and drop files form you computer to the bottom right corner of the Designer page. The "Drop files here" field will appear. Drag and drop as many files as you wish to upload.



IRBNet: Designer ×

← → C ☆ a https://training.irbnet.org/training/study/designer.do?ctx_id=4&spk_id=56389

IRBNet ID: 56185-5



Welcome to IRBNet **Davis Researcher**

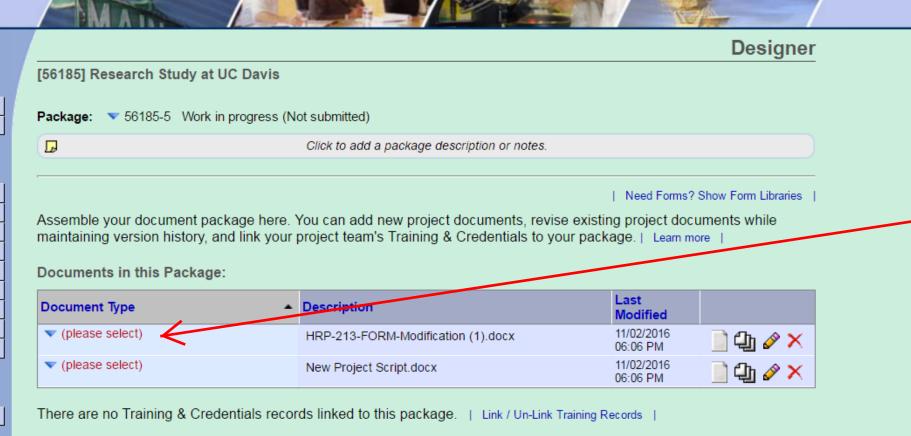
My Projects
Create New Project
Y My Reminders (19)

Project Administration

i lojoot / lamino a allon
Project Overview
Designer
Share this Project
Sign this Package
Submit this Package
Delete this Package
Send Project Mail
Reviews
Project History
鏠 Messages & Alerts (4)

Other Tools

Forms and Templates



OR Start a Wizard Attach New Document

(When should I do this?)

USER PROFILE

LOGOUT

Documents from Previous Packages that you can Revise: (When should I do this?)

Pkg #	Document Type	Description	Last Modified	Submission Date	
4	Consent Form	Consent Clean.docx	11/01/2016 07:46 PM	11/02/2016	📄 👍 🤌
4	Consent Form	Consent Marked.docx	11/01/2016 07:46 PM	11/02/2016	📄 🖓 🥜
4	UC Davis - Continuing Review and Modifications Form	HRP 212	10/28/2016 05:28 PM	11/02/2016	📄 🖓 🤌
2	Amendment/Modification	Mod Form	10/05/2016 05:20 PM	10/05/2016	📄 🕼 🤌
1	Application Form	HRP 226	10/05/2016 04:50 PM	10/05/2016	📄 🕼 🤌

Once the update the populated updated a

	8		0	<u>x</u>
ଭ	☆	0		:
				*
				-
4 - Multiple Document Upload Co	on	t.		
Once the documents have been uploaded you will I	100	d to	,	
update the Document type. The Description field is			,	
populated with the file name. The description field	can	be		
updated as needed.				

📈 IRBNet: Designer 🛛 🗙

→ C 🏠 🔒 https://training.irbnet.org/training/study/designer.do?ctx_id=4&spk_id=56243

Welcome to IRBNet							esia	ner
Gunrock Coordinator	[56185] Research Study	185] Research Study				Help 🔰		
		Pkg # Document Typ	e	Description	Last Modified	Submission Date		
Submission Manager	Package: 🔻 56185-4 C	4 Consent Form		Consent Marked.docx	11/01/2016	11/02/2016		ory
Agendas and Minutes		4 Consent rom		Consent marked.docx	07:46 PM	11/02/2010		
🌾 My Reminders (82)	🕞 Continuing review with n						K	
Back to Submission Detail	Get stamped documents	, ,					il	s.
Project Administration	·	-						
Project Overview								
Designer	Documents in this Pac							
Package Signatures	D							
Submit this Package	Document Type						_	
Send Project Mail	▼ Consent Form						đ	D
Reviews							1	믠
Project History	Consent Form		Consent Marked.d	locx		172016 6 PM	٦ ¢	<u>م</u> لا
Create a New Package	UC Davis - Continuing R	eview and	HRP 212			28/2016		
🏨 Messages & Alerts (5)	Modifications Form					28 PM		卫 /

Other Tools

Track Training Forms and Templates

Library Manager

There are no Training & Credentials records linked to this package.

Documents from Previous Packages:

Pkg #	Document Type	Description	Last Modified	Submission Date	
2	Amendment/Modification	Mod Form	10/05/2016 05:20 PM	10/05/2016	<u>)</u>
2	Consent Form	Consent Marked	10/05/2016 05:17 PM	10/05/2016	<u>)</u>
2	Consent Form	Cosnent clean	10/05/2016 05:18 PM	10/05/2016	<u>)</u>
1	Application Form	HRP 226	10/05/2016 04:50 PM	10/05/2016	<u>)</u>
1	Protocol	Protocol	10/05/2016 04:58 PM	10/05/2016	<u>)</u>

Copyright © 2002-2016 Research Dataware. All Rights Reserved.

5 - Drag and Drop to Stack

<u> s o a s</u>

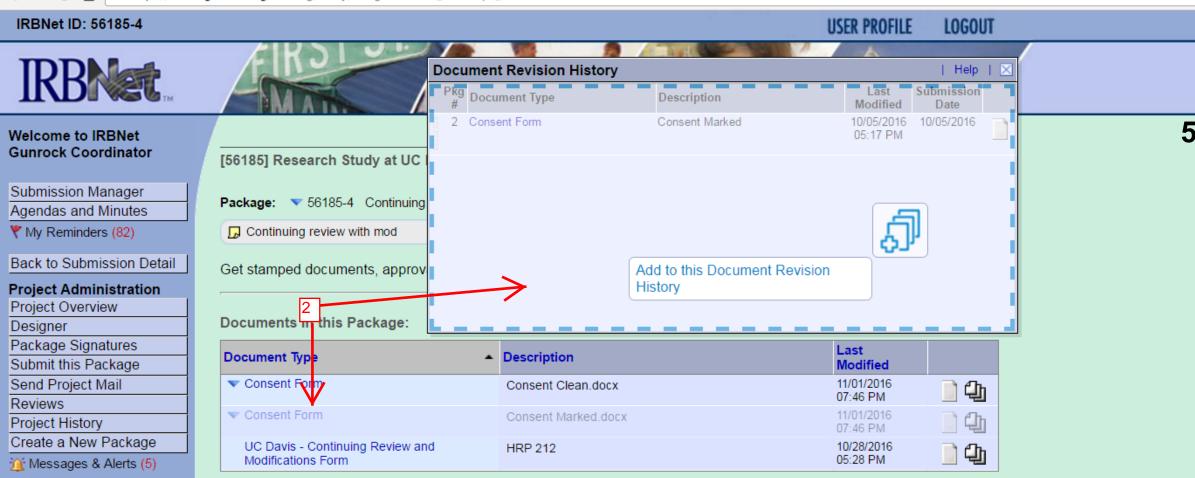
@ ☆ 🐨

"Drag and Drop" can be used to manage the document history (stack). This feature is available to researchers and IRB admin staff. It is not available to IRB committee reviewers.

Note that the stack of papers icon is present next to the "Consent Marked" in package 4, even though the document has not been stacked.

In this example the "Consent Marked" in package 4 should be stacked on the "Consent Marked" from package 2. 🔬 IRBNet: Designer

→ C ☆ A https://training.irbnet.org/training/study/designer.do?ctx_id=4&spk_id=56243



Other Tools

Track Training Forms and Templates Library Manager There are no Training & Credentials records linked to this package.

Documents from Previous Packages:

Pkg #	Document Type	Description	Last Modified	Submission Date		
2	Amendment/Modification	Mod Form	10/05/2016 05:20 PM	10/05/2016	<u>)</u>	
2	Consent Form	Consent Marked	10/05/2016 05:17 PM	10/05/2016	<u>)</u>	← ¹
1	Application Form	HRP 226	10/05/2016 04:50 PM	10/05/2016	<u>)</u>	·
1	Protocol	Protocol	10/05/2016 04:58 PM	10/05/2016	<u>)</u>	

https://training.irbnet.org/training/study/designer.do?ctx_id=4&spk_id=56243# 5 Research Dataware. All Rights Reserved.

5 - Drag and Drop to Stack Cont.

@☆ 🖾 🖬 :

To stack the documents follow these steps:

1. Locate the previous version of the document in the "Documents from Previous Packages" section. Click the stack of papers icon to open the Document Revision History box.

2. Locate the document that needs to be stacked in the "Documents in this Package" section. Right click on the document and drag it to the Document Revision History box until you see the words "Add to this Document History."

3. Release the right click and the docuement will be added to the document revision history (stacked). The document will now appear as a single line item in Designer. 📈 IRBNet: Designer

×

← → C ☆ A Https://training.irbnet.org/training/study/designer.do?ctx_id=18&spk_id=56243

	et.org/training/study/designet.do?ctx_id=186cspk_id=5	0245		
IRBNet	Document Revision	Help ⊠		
	Pkg # Document Type	Description	Last Submission Modified Date	
Welcome to IRBNet Gunrock Coordinator	4 Consent Form	Consent Marked.docx	11/01/2016 11/02/2016 07:46 PM	Designer
Submission Manager Agendas and Minutes	Package:	Consent Marked	10/05/2016 10/05/2016 05:17 PM	d View History
Y My Reminders (82)	Continuin			
Back to Submission Detail	Get stamped			Review details.
Project Administration				
Project Overview Designer	Documents			
Package Signatures	Document Type	Description	Last	
Submit this Package			Modifie	d
Send Project Mail Reviews	Consent Form	Consent Clean.docx	11/01/201 07:46 PM	
Project History	▼ Consent Form	Consent Marked.docx	11/01/201 07:46 PM	16 📄 📶
Create a New Package	UC Davis - Continuing Review and Modifications Form	HRP 212	10/28/20 05:28 PM	16 - 6 -

Other Tools

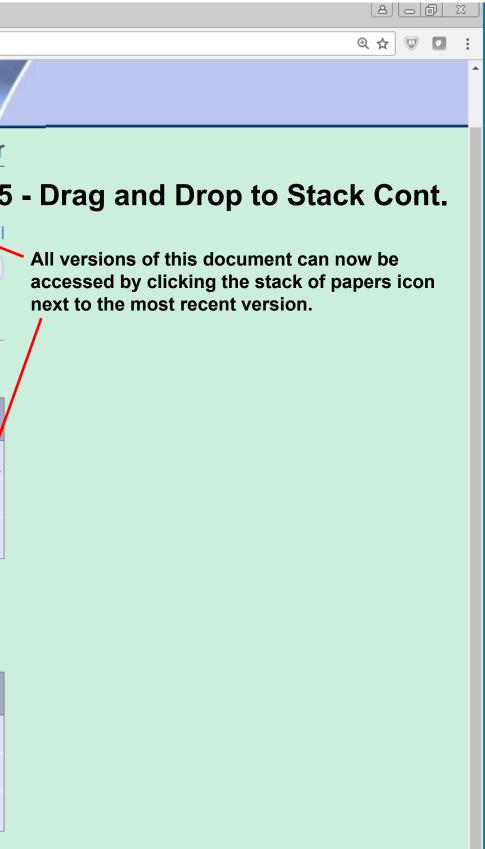
Track Training Forms and Templates Library Manager

There are no Training & Credentials records linked to this package.

Documents from Previous Packages:

Pkg #	Document Type	Description	Last Modified	Submission Date	
2	Amendment/Modification	Mod Form	10/05/2016 05:20 PM	10/05/2016	<u>)</u>
1	Application Form	HRP 226	10/05/2016 04:50 PM	10/05/2016	<u>)</u>
1	Protocol	Protocol	10/05/2016 04:58 PM	10/05/2016	<u>)</u>

Copyright © 2002-2016 Research Dataware. All Rights Reserved.



► I