

	SOP: Designated Faculty Reviewers				
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1 PURPOSE

- 1.1 This procedure establishes the process for an IRB chair to designate a faculty member who can determine exempt Human Research and non human subject research conducted within their department, division or school.
- 1.2 The process begins when the IRB decides to train a faculty member to determine exempt Human Research and non human subject research conducted by investigators or students in their department, division or school.
- 1.3 The process ends when the faculty member has been noted in the IRB records as a Designated Faculty.

2 REVISIONS FROM PREVIOUS VERSION

- 2.1 None

3 POLICY

- 3.1 None

4 RESPONSIBILITIES

- 4.1 IRB staff members carry out these procedures.

5 PROCEDURE

- 5.1 Train the faculty member to determine exempt Human Research and non human subject research conducted by investigators or students in their department, division or school.
 - 5.1.1 SOP: Designated Faculty Review Conduct (HRP-034)
 - 5.1.2 WORKSHEET: Pre-Review (HRP-308)
 - 5.1.3 WORKSHEET: Human Research Determination (HRP-310)
 - 5.1.4 WORKSHEET: Exemption Determination (HRP-312)
 - 5.1.5 CHECKLIST: Pre Review (HRP-401)
 - 5.1.6 CHECKLIST: Non-Committee Review (HRP-402)
 - 5.1.7 POST REVIEW TEMPLATES: Approval of Protocol (HRP-510)
 - 5.1.8 POST REVIEW TEMPLATES: Not Human Research Determination (HRP-513)

6 MATERIALS

- 6.1 DATABASE: Exempt Projects Determined by Designated Faculty (HRP-611)

7 REFERENCES

- 7.1 None